

Passport Information

To apply for a new passport and/or a passport card you will need the following:

- 1.) Passport Application Form DS-11 (We have in our office or they are available online)
- 2.) Certified Birth Certificate
- 3.) Passport photo
- 4.) A valid form of photo identification such as a driver's license

Passport Fees:

- Age 16 and over - \$110 check or money order payable to "US Department of State" plus \$35 execution fee payable to Juneau County Clerk. The execution fee may be cash, check, or credit.
- Age 15 and under - \$80 check or money order payable to "US Department of State" plus \$35 execution fee payable to Juneau County Clerk. The execution fee may be cash, check, or credit.

Passport Card Fees:

- Age 16 and over - \$30 check or money order payable to "US Department of State" plus \$35 execution fee payable to Juneau County Clerk. The execution fee may be cash, check, or credit.
- Age 15 and under - \$15 check or money order payable to "US Department of State" plus \$35 execution fee payable to Juneau County Clerk. The execution fee may be cash, check, or credit

Processing times:

- Routine 6-8 weeks
 - Expedited 2-3 weeks
- (Additional Fees will apply for Expedited shipping)